



Visa Letter Request

VISA REQUIREMENTS

Obtaining a Letter of Confirmation to Include with Your Visa Application

Do you need a letter confirming your meeting registration to help with your efforts to obtain a visa to attend the **ISO 9000/Lean Six Sigma World Conference**? If so, we are happy to provide a confirmation letter. Please note that **you must be a paid registrant to receive a letter from ISO 9000/Lean Six Sigma World Conference**. Please note that this confirmation letter does not guarantee that you will receive a visa.

Confirmation letters are handled individually. All submitted information is verified prior to the letter being produced; it is not an automatic process and it will take approximately **7-10 business days** (two calendar weeks) **to process and e-mail your requested letter. Be sure to find out how long the embassy requires to process your visa application so that you allow sufficient time for processing the letter and the visa.** Please wait at least two weeks before inquiring as to the status of your confirmation letter.

Meeting Name	Date & Location
ISO 9000 World Conference	April 3-4, Las Vegas, NV USA
Lean Six Sigma World Conference	April 4-6, Las Vegas, NV USA

Please e-mail us (**info@aqi.org**) the following Information with the subject line "**2018 ISOWC/LSS WC Visa Letter Request**"

- 1) Full Name (as it appears on your passport *)
 - 2) Email *
 - 3) Phone No.
 - 4) Fax No.
 - 5) Full Mailing Address *
 - 6) Registration Confirmation Number *
- All confirmation letters will be sent via e-mail to you.

We are unable to issue letters for unregistered delegates.